|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
|  |  |  |  |  |  |  | **Balance Due** |
|  |  |  |  | # | **Receipt** |
| **Your Logo Here** |  |  |  |  |
|  |  |  |  |
|  |  |  |  | **Receipt No:**  | 1 |  |
|  |  |  |  | **Date:**  | mm/dd/yyyy |  |
|  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |
| **Your Company Name** |  **Bill to:** |  |  |
| Address |  Company Name | **Payment Date:**  |  |
| City |  Address | mm/dd/yyyy |  |
| Postal |  City |  |  |
| Email address |  Postal |  |  |
|  |  |
| Description | Hours | Rate | Amount |  |
| Enter description of product or service here | 0 | 0 | $0.00  |  |
| Enter description of product or service here | 0 | 0 | $0.00  |  |
| Enter description of product or service here | 0 | 0 | $0.00  |  |
| Enter description of product or service here | 0 | 0 | $0.00  |  |
| Enter description of product or service here | 0 | 0 | $0.00  |  |
| Enter description of product or service here | 0 | 0 | $0.00  |  |
|  |  |
| **Subtotal ($)** | 500.00 |  | **TOTAL PAID** |  |
| **Discount** | 20% |  | **$000.00** |  |
| **Tax rate** | 20% |  |  |
| **Tax ($)** | 500.00 |  |  |
| This free receipt template was provided to you by Invoice2go.  |

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| --- |
|  |

 |  | A picture containing text  Description automatically generated |   |  |
| [Click here to create your free account.](https://invoice.2go.com/sign-up/) |  |  |   |   |   |   |  |