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|  |  |  |  |  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  | **Balance Due** | | | | | |
|  | **Your Company Name** | | | |  |  |  | # | **Receipt** | | | | |
|  | Address | | | |  |  |  |  |
|  | City | | | |  |  |  |  |
|  | Postal | | | |  |  |  |  | **Receipt No:** | | 000000 | |  |
|  | Email address | | | |  |  |  |  | **Date:** | | mm/dd/yyyy | |  |
|  |  | | | |  |  |  |  | **Payment Date:** | | mm/dd/yyyy | |  |
|  |  | | | |  |  |  |  |  |  |  |  |  |
|  | **Bill to** | | | | **Ship to** | | | |  | | | |  |
|  | Company Name | | | | Company Name | | | |  |  |  |  |  |
|  | Address | | | | Address | | | |  |  |  |  |  |
|  | City | | | | City | | | |  |  |  |  |  |
|  | Postal | | | | Postal | | | |  |  |  |  |  |
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|  |  | | | | | | | | | | | |  |
|  | Description | | | | | | Quantity | | Rate | | Amount | |  |
|  | Enter description of product or service here | | | | | | 0 | | 0 | | $0.00 | |  |
|  | Enter description of product or service here | | | | | | 0 | | 0 | | $0.00 | |  |
|  | Enter description of product or service here | | | | | | 0 | | 0 | | $0.00 | |  |
|  | Enter description of product or service here | | | | | | 0 | | 0 | | $0.00 | |  |
|  |  | | | | | | | | | | | |  |
|  |  | | | | | | Subtotal | | | | $0.00 | |  |
|  | **Notes:** Add your notes here | | | | |  | Tax rate | | | | 0.00% | |  |
|  |  | Tax | | | | $0.00 | |  |
|  |  |  | |  | |  | |  |
|  |  | Total Paid | | | | $0.00 | |  |
|  |  |  | | | | | | |
|  | This free simple receipt template was provided to you by Invoice2go. Visit invoice2go to create your free account. | | | | | | | | | | | |  |
| A picture containing text  Description automatically generated   |  | | --- | |  | |  | | | | | | | | | | | |  |