|  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
|  |  |  |  |  |  |  |  |  |  |  |  |  |  |
|   |   |   |   |   |   |   |   | **Balance Due** |
| **RECEIPT** |
|
|
|
|  |  |  |  |  |  |  |  |  |
|  | **Your Company Name** | **Bill to** | **Receipt No:**  | 0000000 |  |
|  | Address | Company Name | **Receipt Date:**  | mm/dd/yyyy |  |
|  | City | Address | **Payment Date:** | mm/dd/yyyy |  |
|  | Postal | City |  |  |  |
|  | Email address | Postal |  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |
|   | Description | Quantity | Rate | Amount |   |
|  | Enter description of product or service here | 0 | 0 | $0.00  |  |
|  | Enter description of product or service here | 0 | 0 | $0.00  |  |
|  | Enter description of product or service here | 0 | 0 | $0.00  |  |
|  | Enter description of product or service here | 0 | 0 | $0.00  |  |
|  | Enter description of product or service here | 0 | 0 | $0.00  |  |
|  | Enter description of product or service here | 0 | 0 | $0.00  |  |
|  | Enter description of product or service here | 0 | 0 | $0.00  |  |
|  |  |  |  | **Subtotal** | $0.00  |  |
|  | **Notes:**Add your notes here |  |  | **Discount** | 0.00% |  |
|  |  |  | **Tax rate** | 0.00% |  |
|  |  | **Tax** | $0.00  |  |
|  |  |  | Total Paid | $0.00  |   |
|  |  |  |  |  |  |  |  |
|  | This receipt template was provided to you by Invoice2go.  |  |  |  |  |  |
|  | [Click here to create your free account.](https://invoice.2go.com/sign-up/) |  |  |  |  |  |  |  |
| A picture containing text  Description automatically generated

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